

Aaron Hopkins

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VOLUNTEER EXPERIENCE

INSTRUCTIONAL DESIGNER

April 2023 – present

Read Early And Daily (R.E.A.D.)

- Use the ADDIE Method to design and develop a Board Member Orientation PowerPoint training, utilized to facilitate 80% growth in board size.
- Write and maintain R.E.A.D. Board Member Handbook.

WORK EXPERIENCE

TEACHER

August 2012 – June 2023

Fairfax County Public Schools

- Created objectives for learners based on needs and skills. Translated long-term goals into daily objectives.
- Developed creative and stimulating daily lesson plans to serve the varying learning needs of learners.
- Assessed the knowledge and skills of learners using standardized and self-designed assessment tools.
- Evaluated and improved learning experiences based on learner feedback and assessments.
- Collaborated with team members to meet classroom needs and communicate effectively with families.
- Initiated a process to revamp the Pre-K grading tool into a more streamlined, efficient, and user-friendly one. Collaborated with the Pre-K leadership team to design and pilot the tool that is now used county-wide in 80+ Pre-K classrooms. (2018-2020)
- Wrote new curricula for the Pre-K program in collaboration with an ad hoc committee. (Summer 2022)
- Piloted iPad learning programs and provided feedback to stakeholders regarding the implementation process and results. (2023)

CO-OWNER, WRITER, HOST OF WEEKLY TRIVIA GAME

2016 - present

MAPPS Trivia, LLC

- Develop training materials for new hosts including a user guide for a new technology tool and a Standard Operating Procedures document.
- Train and onboard new hosts by familiarizing them with technology and standard protocols.
- Write questions for trivia games on a monthly basis and edit other writers' questions weekly.
- Host trivia games by serving as the presenter and emcee at host locations, speaking on the microphone to audiences ranging from 25 to 150 or more people for 2-hour trivia games.
- Liaise with host locations by handling contracts, communications, and invoicing professionally and on time.
- Manage staff team by creating schedules, hiring new hosts, and coordinating payroll.

SKILLS AND KNOWLEDGE

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|--|--|-------------------------------------|--|
| • Instructional Design Models (ADDIE, SAM, Agile, Action Mapping) | • eLearning Development | • Learning Management Systems (LMS) | • Effective Written and Verbal Communication |
| • Adult Learning Theories (andragogy, experiential learning, Mayer's Cognitive Load Theory, Flipped Classrooms and Blended learning) | • Rapid Authoring Tools (e.g. Articulate Storyline and Rise) | • Learning Record Systems (LRS) | • Subject Matter Experts (SMEs) |
| | • Video Creation and Editing (e.g. Vyond, DaVinci Resolve) | • SCORM compliance | • Presentation Skills |
| | | | • Microsoft Office Suite |
| | | | • Google Docs Editors |



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EDUCATION

George Mason University
M.Ed. (Master of Education)
Curriculum and Instruction
Fairfax, VA – May 2012

James Madison University
B.M. (Bachelor of Music)
Music Industry
Harrisonburg, VA – Dec 2008

CERTIFICATIONS AND COURSEWORK

- Build Your Skills as an Instructional Designer, LinkedInLearning (2023)
- Create eLearning Courses with Articulate Storyline 360, uDemy (2023)
- Technical Writing Certificate, Technical Writer HQ (2023)